



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

ISO 9001:2015 Certified



**INTERNAL QUALITY ASSURANCE CELL (2019-2020)
MEETING MINUTES**

VENUE: Conference Hall

DATE: 07/06/2020

TIME: 10:00 am

Minutes of the meeting as per the agenda given in the Circular reg.
no. TRCAC/DC/IQAC/0002/2019-2020

The IQAC meeting was conducted which marked the beginning of the academic year 2020-21. The meeting was attended by the members of IQAC to discuss the agenda given in the notice.

ATTENDEES	
Dr. Ravish R. Singh	Chairperson
Mr. Ravi Singh	Management representative
Ms. Anita Nair	Administrative Officer
Ms. Yashshree Mhatre	IQAC Coordinator
Ms. Gaytri Bhaktani	Member
Mr. Vineet Kumar Dubey	Member
Mr. Darshit Oza	Student's Representative

Discussions and Decisions:

1. Minutes of the previous meeting were read out and discussed in the meeting.
2. During the meeting it was discussed that the academic calendar and planning for activities for the upcoming semester was finalized and communicated to the students and faculty.
3. Important decisions have been taken regarding the online admission process due to Covid-19 pandemic.
4. Committee formation was carried out considering the interest of the faculty and the requirement of the college for the next semester.
5. Compspire, an event conducted by the Commerce department and Zettabyte, an event conducted by the IT & CS department.

6. The feedback provided by students was reviewed and analyzed. It was noted that the majority of the feedback was positive.
7. The IQAC coordinator proposed the vote of thanks.



R. Singh
Principal



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**INTERNAL QUALITY ASSURANCE CELL (2019-2020)
MEETING MINUTES**

VENUE: Conference Hall
TIME: 10:00 am

DATE: 22/10/2019

Minutes of the meeting as per the agenda given in the Circular reg. no.
TRCAC/DC/IQAC/0001/2019-2020

The IQAC meeting was conducted which marked the ending of the first semester of the academic year 2019-20. The meeting was attended by the members of IQAC to discuss the agenda given in the notice.

ATTENDEES	
Dr. Ghanshyam Giri	Chairperson
Mr. Ravi Singh	Management representative
Ms. Anita Nair	Administrative Officer
Ms. Yashshree Mhatre	IQAC Coordinator
Ms. Gaytri Bhaktani	Member
Mr. Vineet Kumar Dubey	Member
Mr. Darshit Oza	Student's Representative

Discussions and Decisions:

1. Minutes of the previous meeting were read out and discussed in the meeting.
2. Work done related to NAAC has been discussed and reviewed and further work has been allotted to the members.
3. Committee formation was carried out considering the interest of the faculty and the requirement of the college for the next semester.
4. Previous academic years' results are reviewed and analyzed. Ideas were discussed to improve the result for the next semester examination.
5. The feedback provided by students was reviewed and analyzed. It was noted that the majority of the feedback was positive.
6. The IQAC coordinator proposed the vote of thanks.




PRINCIPAL