



TRCAC/Admin/DC/42/2020-2021

Date - 07/08/2020

Minutes of the Meeting of the Internal Complaints Committee

The minutes of the meeting of the Internal Complaints Committee were held on 07/08/2020 at 10:00 am. The following members were present at the meeting

Internal Complaint Committee	Signature
Dr. Ravish R. Singh –Chairperson	
Dr. Mukul Bhatt - Co-Chairperson	
Ms. Yashashree Mahtre -Member	
Ms. Prachi Singh -Member	
Ms. Anitha Salian - Member	

Dr. Ravish R. Singh, welcomed all the members of the Committee and briefed the members about the origin, objectives, and role of the Committee. A complaint was found on the online portal regarding the abusive language used by a non-teaching staff which was addressed by the committee members and strict action was taken immediately. The two student representatives namely Ms. Jha Tulsi and Mr. Naik Pranay was given the responsibility of spreading awareness on the Internal Complaints Committee to students from Degree College. Ms. Prachi Singh suggested that posters should be displayed on prevention of sexual harassment and gender equality all over the college premises, to create a general awareness among staff and students. Since there were no further complaints reported by the students/staff, the members had a general discussion on how to go about with future plans. At the close of the meeting, Dr. Mukul Bhatt expressed her gratitude to all members for their support and cooperation and the meeting ended with a formal vote of thanks.

Dr. Ravish R. Singh

Principal