



Admin/DC/05/2024-2025

Date: 06/06/2024.

**Sub.: Extension of due date for Second Year and Third Year Admission for Academic Year 2024-2025.**

**Admission for academic year 2024-25 extension of due date for fees payment.**

**The last date of fees payment is extended till 10<sup>th</sup> June 2024.**

**No further request for extension of date for the admission will be accepted.**

**The late payment of Rs. 50/- per day will be charged after the 10<sup>th</sup> June 2024.**

The fees structure of for the Academic Year 2024-25 are as follows:

Course	Sem 3	Sem 4	Total
S.Y. B.Com		₹ 28,126/-	₹ 28,126/-
S.Y.B.A		₹ 25,126 /-	₹ 25,126 /-
S.Y.B. (A&F)	₹29,031 /-	₹ 20,985/-	₹ 50,016 /-
S.Y.B.A.M.M.C.	₹27,981 /-	₹19,235 /-	₹ 47,216 /-
S.Y.B.M.S.	₹ 31,044 /-	₹ 23,685 /-	₹ 54,729/-
S.Y.B.SC (IT)	₹ 32,519 /-	₹ 19,810 /-	₹ 52,329 /-
S.Y. B.SC (C.S)	₹ 26,198/-	₹ 19,631/-	₹ 45,829 /-
Course	Sem 5	Sem 6	Total
T.Y.B.A.		₹ 25,376/-	₹ 25,376/-
T.Y. B.Com		₹ 28,376/-	₹ 28,376/-
T.Y.B.COM (A&F)	₹ 29,281/-	₹ 21,235/-	₹ 50,516/-
T.Y.B.A.M.M.C	₹ 28,481/-	₹ 19,485/-	₹ 47,966/-
T.Y.B.M.S	₹ 31,544/-	₹ 23,935/-	₹ 55,479/-
T.Y. B.Sc. (I.T.)	₹ 32,519/-	₹ 20,060/-	₹ 52,579/-
T.Y. B.Sc. (C.S)	₹ 26,198/-	₹ 19,881/-	₹ 46,079/-

## Candidate's Processes:

- Candidates will receive a admission form link on the Institute website & SMS which will redirect them to the ERP's admission form page.  
( [https://trcac.digitaledu.in/modules/Candidate/candidate\\_login.php](https://trcac.digitaledu.in/modules/Candidate/candidate_login.php) )
- As their credentials will be shared with them beforehand, candidates can directly "SIGN IN" using their respective Login IDs. (Provided by the Institute for admission of AY 2024-2025)
- Candidates must review whether their eligible streams and other basic details are correct. If any corrections are needed, candidates can contact the admin team for assistance.
- Upon successful login, the form filling process commences. Candidates are required to complete their application form in the provided tab sequence.
- Instructions and notes will be provided wherever necessary and applicable for candidates to refer to while filling out the form.
  - **Apply Tab** - Candidates will be shown their eligible courses automatically.

Candidates can easily navigate back and forth by utilizing the "PREVIOUS STEP" or "NEXT STEP" buttons located at the bottom of the screen. Alternatively, they can access previously filled sections by clicking on the respective tabs listed at the top of the screen.

- **Subjects Tab** - Candidates are required to select the "Subjects" from the offered list of subjects.
- **Reservations Tab** - Candidates must specify their "Constitutional" and "Social" reservations as applicable.
- **Academic Tab** - Candidates need to input their academic details as applicable and then click on the "SAVE AND NEXT" button to successfully save their filled information. If candidates wish to clear the filled information, they can do so by clicking on the "RESET" button.
- **Documents Tab** - Candidates are required to upload the necessary documents as specified. The link for downloadable forms such as Students and Parents Anti-ragging consent forms will be provided in the Instructions/Notes section for candidates to download. These forms, provided in PDF format by the institute, must be downloaded, filled out, scanned, and then uploaded by the candidate.
- **Personal and Family Tab** - Candidate needs to fill their personal and family details as required.
- **Submit form Tab** - In this tab, candidates are required to carefully read and accept the terms and conditions specified. Upon acceptance, they can proceed to lock their application forms and proceed with the payment of the admission fees.
- Candidates must adhere to the given sequence and cannot skip ahead; they can only proceed in the set sequence.
- Upon printing the application form, candidates need to visit the college and submit the printed application form. Only after this step will the candidate's application filling be considered complete.
- A button for paying the online admission fees thereafter.
- Candidates are required to pay the fees within the time duration set by the institute.
- In case candidates have any queries regarding fees, such as partial payment or extension of the payment duration, they can contact the administrative office for assistance.
- A receipt for the admission fees will be generated immediately following a successful transaction.
- Only after the admission fee has been paid, candidates will be able to print their application forms.





Thakur Educational Trusts (Regd.)

**THAKUR RAMNARAYAN  
COLLEGE OF ARTS & COMMERCE**  
ISO 23001:2018 Certified

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### **Mode of Payment**

- The Online fees payment link will activate after the form submission.

**OR**

- Demand Draft drawn in favour of "Thakur Ramnarayan College of Arts & Commerce - Degree". Demand Draft can be submitted to 1<sup>st</sup> floor admin office counter no. 5 & 6 from Monday to Friday between 10:30 AM to 01:30 PM only.
- Student can opt from predefined fees groups:
  - Full fees: This includes the entire fee structure for the course.
  - Fees only for odd Semester (wherever applicable)

The last date for the payment of fees is **10/06/2024**

**Kindly note that, no other modes of payment is active other than as mentioned above.**

  
PRINCIPAL

Copy:

1. Students' Notice Board
2. Staff Notice Board
3. Management Representative (Soft Copy)
4. Administrative Officer (Soft Copy)

**DOD: 06/06/2024**

**DOR: --**